



**Committee:** AUDIT COMMITTEE  
**Date:** TUESDAY, 26<sup>TH</sup> OCTOBER 2004  
**Venue:** MORECAMBE TOWN HALL  
**Time:** 6.00 P.M.

### **A G E N D A**

1. Apologies for Absence
2. Minutes of the Meeting held on 28<sup>th</sup> July, 2004 (previously circulated).
3. Items of urgent business authorised by the Chairman
4. Declarations of Interest
5. 2004-05 Audit and Inspection Plan Lancaster City Council (Pages 1 - 10)

A representative from District Audit will be in attendance at the meeting to introduce the Plan.

6. Constitutional Arrangements for the Exercise of the City Council's Licensing Functions - report of the Head of Legal Services attached. (Pages 11 - 16)
7. Regulation of Investigatory Powers Act 2000 - report of the Internal Audit Manager attached. (Pages 17 - 20)
8. Media Guidelines Protocol - report of the Chief Executive attached. (Pages 21 - 32)

### **ADMINISTRATIVE ARRANGEMENTS**

**(i) Membership**

Councillors M. Thomas (Chairman), I. S. Barker, J. Barry, J. Gilbert, D. Kerr, D. Whitaker and G. K. Wilson.

**(ii) Substitute Membership**

Councillors S. Bray, S. Burns, C. Coates, J. Hanson, P. Gardner, A. Stone and J. Taylor.

**(iii) Queries regarding this Agenda**

Please contact James Doble, Principal Democratic Support Officer, telephone 582057, or alternatively e-mail [JDoble@lancaster.gov.uk](mailto:JDoble@lancaster.gov.uk).

**(iv)** Changes to Membership, substitutions or apologies

Please contact Members' Secretary, telephone 582170, or alternatively email [memberservices@lancaster.gov.uk](mailto:memberservices@lancaster.gov.uk).

MARK CULLINAN  
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